

Wreck Check Worksheet

Available on ABARI Web Site

Enter All values WITHOUT the use of commas, decimal points or dollar signs.

Please round off to the nearest dollar amount

- 1) **Net Payroll** Enter the Average monthly payroll after all deductions and taxes have been taken out (take home pay) > _____
- 2) **Payroll Tax Expenses** Enter the monthly average of all payroll expenses paid to governments or agencies such as FICA, unemployment, etc. (do not include workers comp insurance or payroll services such as ADP) > _____
- 3) **Workers Compensation** Enter Total average monthly worker's compensation insurance premiums > _____
- 4) **Medical Insurance** Enter average monthly cost for all employee group health coverage if applicable > _____
- 5) **Liability Insurance** Enter your average monthly property damage or liability insurance premiums including garage keeper's liability and any required additional umbrella coverage > _____
- 6) **Rents/Mortgage** Enter your average monthly expenses for rents, mortgages, or leases on all occupied shop buildings only > _____
- 7) **Heating Bills** Enter your monthly gas or oil heating costs > _____
- 8) **Electricity Costs** Enter the average monthly electricity cost for shop, office and any exterior signage > _____
- 9) **Telephone Expenses** Enter your average monthly expenses for all telephone cost including local and long distance service, equipment lease, or service rentals. > _____
- 10) **Tools and Equipment Leases** Enter your average monthly expenses for all tool and shop equipment, rents, or leases (do not include office equipment) > _____
- 11) **Office Equipment/Furniture** Enter your average monthly office equipment rentals or leases such as computers, copiers, or furniture. (Do not include telephone equipment) > _____
- 12) **Postage and Printing Cost** Enter your average monthly expenses of any and all printing cost and postage associated with the daily operation of the shop and office > _____
- 13) **Franchise Fees** Enter average monthly franchise fees or association dues or commissions > _____
- 14) **Legal/Filing Fees** Enter average monthly legal fees and cost associated with your shop. (Do not include State of local taxes or permits) > _____
- 15) **Bank Fees** Enter average monthly bank account fees or service charges > _____
- 16) **Accounting Fees** Enter any fees charged by an accountant or automated payroll service. > _____
- 17) **Subscription Fees** Enter Average monthly business related subscriptions such as estimating software, magazines, or parts catalogs. > _____
- 18) **Temporary Help Expenses** Enter the average monthly expenses of any temporary or part time office or shop help > _____

- 19) **Automobile Expenses** Enter average monthly expenses for any temporary or part time office or shop help
> _____
- 20) **Licenses / Permits** Enter average monthly State and local license fees or special permit fees or taxes here.
> _____
- 21) **Advertising / Signage** Enter average monthly expenses for advertising such as signage, radio, newspaper, or TV ads
> _____
- 22) **Building Repairs/Maintenance** Enter Average monthly cost associated with the upkeep of your shop such as office cleaning, landscaping, and building maintenance.
> _____
- 23) **Paint Materials Cost** Enter average monthly expenses of paint related materials such as tape, masking paper, buffing supplies, etc. (do not include sprayable paint materials)
> _____
- 24) **Body Supplies** Enter Average monthly expenses for all body supplies such as body filler, welding supplies, grinding disks, etc.
> _____
- 25) **Trash Removal** Enter average monthly trash removal cost or fees including scrap metal, tires, and cardboard. (Do not include hazardous waste removal cost)
> _____
- 26) **Hazardous Waste Removal** Enter average monthly cost of removing hazardous waste or complying with State / local regulations
> _____
- 27) **Storage Cost** Enter average monthly cost for additional onside or offside storage not included in mortgages / Rents.
> _____
- 28) **Education Training** Enter average monthly cost associated with the training or certification of your shop and/or its employees. (ASE, ICAR, etc.)
> _____
- 29) **Miscellaneous Hardware** Enter average monthly cost for screws, clips, fasteners and hardware .
> _____
- 30) **Miscellaneous Direct Costs** Enter the total average monthly additional business related cost associated with the daily operation of your shop.
> _____
- 31) **Number of Production Employees** Enter the number of actual FULL TIME bodymen and FULL TIME painters ONLY/ Do not include porters, helpers, buffers, sanders, estimators, prep help or office workers.
Number _____
- 32) **Total Number of Employees** Enter the total number of employees including production and office employees.
Number _____

The below information would be additional information that Wreck Check is requesting for their information purposes only. That is, if you were to forward the results of your analysis to them for them to compile information

- 33) **Square Footage of Shop** Enter the total estimated square footage of your shop
Number _____
- 34) **Zip Code** Enter your Zip Code (this will be used for statistical purposes only)
Zip Code _____
- 35) **Personal Identification Number** Enter the personal identification number up to eight characters that you can use to keep your anonymity when calling for your free survey results.
PIN _____